

Wentworth Institute of Technology

Implementing A Better L-Connect

Project Closeout

By: Eric Watson, Kyle Bohin, Trevor Platt and Zach Cardone
12/6/2012

VERSION HISTORY

Version #	Implemented By	Revision Date	Approved By	Approval Date	Reason
1.0	Eric Watson, Kyle Bohin, Trevor Platt and Zach Cardone	10/23/12	Professor Stevens	10/23/12	Miscommunication with project sponsor

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1 GENERAL INFORMATION

	Description
Project Name	Implementing A Better L-Connect
Project Description	Recreate and update the current L-Connect system since the current one is out of date.
Project Manager	Eric Watson, Kyle Bohin, Trevor Platt, Zachary Cardone
Project Sponsor	Karmon Runquist, Cindy Stevens
General Comments	We decided to choose Campus EAI for many reasons including the technical side as well as the functionality. Campus EAI has been proven to be beneficial to many other campuses similar to Wentworth.

	Baseline	Actual	Variance	%Variance
Start Date	09/11/2012	9/11/2012	0 Days	0%
Finish Date	12/4/2012	12/4/2012	0 Days	0%
Days	85 Days	85 Days	0 Days	0%

2 MANAGEMENT EFFECTIVENESS

For this project the business needs of Wentworth Institute of Technology's Division of Technology Services were met significantly. We were tasked with finding a new system that could implement consolidated tabs, a user friendly interface, a single sign on, as well as many other important features into the current or new system. By choosing CampusEAI we were able to meet all of the requirements as well as adding additional features to the system that weren't even expected. There were some problems down the line that the team ran into that we had not accounted for in the beginning. There was a problem with miscommunication with our sponsors, as well as researching technology that was out of the scope of the project. Once we realized that there was a problem with both of these we got in contact with the project sponsor to address the problem as well as figuring out the solutions to put us back on track.

3 LESSONS LEARNED

The major issue we ran into as a team was miscommunicating with our original project sponsor. Which led our team to research technology that was out of the scope of project. We solved the problem by meeting with a new project sponsor. With a new direction we were able to find CampusEAI.

4 ADMINISTRATIVE CLOSURE

The next step in the administrative sense is for our team to give a more in-depth presentation to DTS. CampusEAI met DTS's, our project sponsor's and Wentworth Institute of Technology's deliverables and business needs. Major stakeholders in DTS and Wentworth Institute of Technology would then still have to approve CampusEAI.

5 CONTRACT CLOSURE

For a contract closure to be set into place we will need approval from all of the stakeholders within the Division of Technology Services as well as many of the stakeholders within Wentworth Institute of Technology.

6 INFORMATION DISTRIBUTION & ARCHIVE

Item	Distribution List	Distribution Medium
Project Need/Charter/Scope	Professor Stevens	Email
Project Schedule	Professor Stevens	Email
Company Profile	Professor Stevens	Email
Decision Scoring Matrix	Professor Stevens	Email
RFP	Professor Stevens	Email
Negotiation Strategy	Professor Stevens	Email

Deal Sheet	Professor Stevens	Email
Operations Write-up	Professor Stevens	Email
Implementation Write-up	Professor Stevens	Email

Appendix A: Project Close-Out Approval

The below signees acknowledge that they have read, contributed, reviewed, and agree with the presented Project Close-Out Form. Any change to this document must be approved by the undersigned.

Signature: _____ Date: _____
Print Name: _____
Title: _____
Role: _____

Signature: _____ Date: _____
Print Name: _____
Title: _____
Role: _____

APPENDIX B: REFERENCES

Document Name and Version	Description	Location
CampusEAI Consortium Case Study: Curry College myCampus Portal	How implementing CampusEAI helped Curry College solve similar problems Wentworth Institute of Technology is having.	https://www.campuseai.org/c/document_library/get_file?uid=408ced0c-eacb-4817-bce0-3b1a89eaaad3&groupId=212547
CampusEAI Consortium Case Study: Lourdes University myCampus Portal & WCMS	How implementing CampusEAI helped Lourdes University solve similar problems Wentworth Institute of Technology is having.	https://www.campuseai.org/c/document_library/get_file?uid=13987a29-42d0-432c-94e6-caba5df356ba&groupId=212547

Appendix C: Key Terms

The following table provides definitions for terms relevant to this document.

Term	Definition
Banner	Database system Wentworth uses to host and manage all of its data.
Portal	A web site or domain that brings information from diverse sources in a unified way.
Cloud	Practice of using a network of remote servers hosted on the internet to store, manage, and process data, rather than a local server.
Campus AEI	Portal used to bring in and distribute information while managing all of the data.
Single Sign-on	Property of access control of multiple, related, but independent software systems.
Microsoft Sharepoint	Software platform and a family of software products developed by Microsoft for collaboration, file sharing, and web publishing.
OpenText	computer software applications designed to enable enterprise content management solutions for large corporate and government systems.